

Chapter of the Year Score Sheet

Region: _____
District: _____
Chapter: _____

Qualifications:	Y / N
Chapter Director:	<input type="checkbox"/>
Asst Chapter Director:	<input type="checkbox"/>
Chapter Treasurer	<input type="checkbox"/>
Chapter Rider Educator:	<input type="checkbox"/>
MEC:	<input type="checkbox"/>
Newsletter to members monthly	<input type="checkbox"/>
Monthly meetings / gatherings	<input type="checkbox"/>
Annual Financials to Dist Director	<input type="checkbox"/>
Annual Chartering Fee paid	<input type="checkbox"/>

Suggested Guidelines
 Each District & Region should appoint a CHOY Coordinator to monitor the chapter activities and assist the Chapters with the program.

It is suggested the A.D.D.'s use this Scoring Sheet to record the point values of each category and submit to the District CHOY.

At the end of the year, it is suggested each District select their CHOY and recognize their accomplishments openly. It is also suggested that each District recognize at least the TOP TEN chapters for the District.

Each District will submit their winning chapter to the Region Director for final grading and selection.

Additional Point Categories			
An Event Schedule (ride schedule) with 1 - 2 monthly events	5 pts	<input type="checkbox"/>	Subtotal
An Event Schedule (ride schedule) with 3 or more monthly events	10 pts	<input type="checkbox"/>	<input type="checkbox"/>
Chapter membership (Recruitment / Retention)			
Number of members as of January 1st, current year	<input type="text"/>	1-3% gain = 1 pt 4-5% gain = 2 pts	Subtotal
Number of members as of December 31st, current year <i>(per the "green bar" report)</i>	<input type="text"/>		
	% change	<input type="text"/>	<input type="text"/>

Chapter planned recruiting activity, example Mall shows, Honda dealers, etc.
 2 pts per activity
 List them>>> (must appear on Event Schedule)

	2 pts
	2 pts
	2 pts
	2 pts
	2 pts
	2 pts
	2 pts
	2 pts

List on separate page if more

Subtotal

Chapter Action Plan for retention of members.
 Note: A plan describing how the Chapter plans on retaining current members. Example: Track the expiration dates and remind members to renew. (Copy of plan at the end of year will result in 2 pts)

Subtotal

Rider Education Levels Program
 Number of chapter members enrolled, as a % of total members, in the Levels programs at the end of current year.

Applies to all Level categories		Total Chapter Members	No. members in Level	% of total	pts
5-10% = 1 pt	Level 1				pts
11-15% = 2 pts	Level 2				pts
16-25% = 3 pts	Level 3				pts
26% or more = 4 pts	Level 4				pts

Subtotal

The Chapter as a whole participated in one or more Parking Lot Practice (PLP) exercise during this years. Y = 2 pts

Y / N

Subtotal

The Chapter selects a Couple of the Year for current year. Y = 2 pts

Y / N

Couple of the Year Names

Subtotal

The Chapter Director attended the following Leadership Training programs in current or past years.

	Points
Member Orientation Program (max of 8 pts)	<input style="width: 100%;" type="text"/>
Life Skills Program (max of 7 pts)	<input style="width: 100%;" type="text"/>
Chapter Leadership Skills (max of 8 pts)	<input style="width: 100%;" type="text"/>
Intermediate Leadership Skills (max of 8 pts)	<input style="width: 100%;" type="text"/>
Advanced Leadership Skills (max of 8 pts)	<input style="width: 100%;" type="text"/>
Chapter Life Program (max of 8 pts)	<input style="width: 100%;" type="text"/>
Horizon Program (max of 1 pt)	<input style="width: 100%;" type="text"/>
Instructor Dev/Certification Program (max of 1 pt)	<input style="width: 100%;" type="text"/>
Officer Mentor Program (max of 1 pt)	<input style="width: 100%;" type="text"/>
<i>Copy of LTD training record submitted to CHOY Coordinator or District Director</i>	

Subtotal

The Assistant Chapter Director attended the following Leadership Training programs in current or past years.

	Points
Member Orientation Program (max of 8 pts)	<input style="width: 100%;" type="text"/>
Life Skills Program (max of 7 pts)	<input style="width: 100%;" type="text"/>
Chapter Leadership Skills (max of 8 pts)	<input style="width: 100%;" type="text"/>
Intermediate Leadership Skills (max of 8 pts)	<input style="width: 100%;" type="text"/>
Advanced Leadership Skills (max of 8 pts)	<input style="width: 100%;" type="text"/>
Chapter Life Program (max of 8 pts)	<input style="width: 100%;" type="text"/>
Horizon Program (max of 1 pt)	<input style="width: 100%;" type="text"/>
Instructor Dev/Certification Program (max of 1 pt)	<input style="width: 100%;" type="text"/>
Officer Mentor Program (max of 1 pt)	<input style="width: 100%;" type="text"/>
<i>Copy of LTD training record submitted to CHOY Coordinator or District Director</i>	

Subtotal

The Chapter has an approved Web Site Y / N Y = 2 pts

Subtotal

Identify the URL: www

Submitted by: District Chapter of the Year Coordinator

Name:

Approved by: District Director

Name:

Note: The National CHOY Director reserves the right to verify any or all the data submitted for consideration.

On or before April 1, 2010
Submit the Region CHOY and all
the pertinent documentation to:

Name: Bob & Karla Greer
2738 Austin Lane
Jonesboro, GA 30236
Email: CHOYcor@comcast.net
(770) 473-1316